

STOCKSBRIDGE TOWN DEAL BOARD MEETING ACTION NOTES

DATE AND TIME: Tuesday 19th March 2021, 16:30 to 17:30

LOCATION: Zoom

ATTENDEES:

Board members:

- Mark Dransfield, Dransfield Properties (MD)
- Miriam Cates, MP for Penistone and Stocksbridge (MC)
- Gillian Duckworth, Director of Legal & Governance SCC (GAD)
- Tammy Whitaker, Head of Property (TW)
- Cllr Julie Grocutt, Sheffield City Council and Stocksbridge Town Council (JG)
- Colin Blackburn, South Yorkshire LEP (CB)
- Graham Silverwood, Stocksbridge Training and Enterprise Partnership & Stocksbridge Community Leisure Centre (GS)
- Chris Bell, Don Valley Railway Trust (C Bell)
- Ian Sanderson, SLR Outlets (IS)
- John Crawshaw, Crawshaw's Butchers (JC)
- Tom Newman, Steel Valley Project (TN)
- Dave Cates, Redemption Media (DC)

Also attending:

- Cassie Houlden, Amion (CH)
- Justin Homer, Area Lead, Sheffield City Region (Cities and Local Growth Unit)
- Sam Townsend, Sheffield City Region (Cities and Local Growth Unit)
- Amanda Holmes, Communications Director, Dransfield Properties (AH)
- Joy Grant, Project Support Officer, SCC (JCG)

APOLOGIES:

- Mick Hood, Liberty Speciality Steels



Minutes

1 Item: Welcome and confirmation of the minutes of the previous meeting and discuss any issues arising

Detail:

- MD welcomed everyone to the meeting. The minutes of the previous meeting were formally approved prior to the meeting.
- MC reported that in terms of the £900k shortfall on the TIP the green light was given to 6 of the 8 projects; the other 2 projects (the funicular and the hydrotherapy pool) were given an amber light due to conditionality issues around operating costs. Once the additional information is provided these can go ahead and there is a high chance that the full £25m will be granted.
Previous meeting minutes - MD reported that a letter of support had now been sent for the railway bid which was submitted last Friday with the results due early Summer.

Previous meeting minutes - Meadowhall expansion plans

Action:

AH to raise an objection to the Meadowhall expansion plans on behalf of DPL.
AH

2 Item: Governance Declaration of interest – to declare any interests in items on the agenda

Detail:

Governance:

Declaration of Interest:

GS declared an interest in the accelerated funds for SCLC.

TN declared an interest in the Little Don River Restoration.

3 Item: Community Governance models and feedback from those who attended the workshop held on February 24th and attached minutes

Detail:

GAD suggested that this item be deferred to the next Board meeting to give it a suitable airing.

MD proposed forming a Panel to discuss the vehicle to deliver the redevelopment of the Town Centre. This was carried following a show of hands. The Panel is to be GS, DC, a Council Representative, GAD, MD & JC with meetings to be held every 2 weeks to allow for fast tracking.

Detail:

TW highlighted that it was important that the programme reflects what the community wants. Consultation and engagement will take place at all stages with constant feedback. £50k is left from the original development grant which could be used for this purpose. JH added that there was the possibility of this being topped up but is awaiting a decision on that. There are also options around capitalisation and under local government finance there is the opportunity to apply some revenue as part of the final funding split.

TW also flagged up a cash flow issue as a lot of money will need to be spent upfront on various projects.

Action:

MC to pick up this issue with Luke Hall to see if seed funding is available. **MC**

4 Item: Feedback to the Community following public consultation and update on website

Detail:

Following discussions with GAD and JG about the feedback to the community following the public consultation, it was determined that another piece of work was needed on how we have arrived at this position on the projects;

Action:

AH to complete this before the next Board. **AH**

Detail:

AH reported that the website is currently up to date.

5 Item: Accelerated funding project

Detail:

GAD reported that work has started on the accelerated funding project with an estimated completion date of May rather than March. Jiggling around of capital money within the Council to meet the government's conditions has meant that money can be expended before the 31st of March, but the actual delivery runs through to May.

Detail:

MD asked AH to arrange for a Go Pro camera to be installed at the car park for the Leisure Centre which would link to the Welcome to Stocksbridge website to provide live footage.

Action:

AH

Detail:

GS reported that negotiations were ongoing to start the playground works early but this was dependent on other factors. Kate Clark, the Project Officer, is a real asset to the team, ensuring that everything happens.

6 Item: Discuss the offer and heads of terms from Government and plan the next steps in terms of working up the business case

Detail:

TW outlined that the offer letter was for £24.1m; details of the offer are that a decision needs to be made by the Board on how the £900k loss is split across the projects.

TW screen shared her PowerPoint presentation entitled Stocksbridge Towns Deal – Next Steps

Detail:

Key next steps are:

Heads of Terms - The first and most important step is to get the heads of terms signed and this must be done by 24th March.

Once the heads of terms are signed off there is a piece of work to be done over the next 2 months to government.

TW proposed that the issue with the Regional Schools Commissioner (RSC) is dealt with as part of the project development. DC suggested that the schools' part of the MAST will liaise with the RSC and that this should happen in parallel and will be done by the Trust. DC to report back on this.

Action:

DC

Detail:

Amion - It was agreed that TW would prepare a scope of works for Amion to review and give a fixed price quotation within a few days to allow us then to reconvene and confirm their appointment.

Action:

TW

Detail:

Scope of Works - TW to prepare the scope of works and agree this by 24th March.

Action:

TW

Detail:

CH to price up the scope of works up by 31st March.

Action:

CH

Detail:

12 months to work up projects and the business cases

Programme Timeline - TW to prepare a high-level programme management timeline to be issued by Tuesday 30th March.

Action:

TW

Detail:

- Projects to be refined by the end of May.
- **Programme Level Co-ordinator** - TW outlined that there will be a Programme Level Co-ordinator who will pull all the different strands together. Also a Project Manager would be agreed for each of the 8 projects although there may be partnership projects.



Stocksbridge Town
Fund - Land Assembly

- **Land Acquisitions**

Please see attached an updated schedule of land acquisitions. TW to liaise with Andrew Malley to agree the transition of the work done on site acquisitions to the Council, with a view to securing the land as soon as possible. It was agreed that MD would arrange a conversation with Mayor Dan Jarvis to discuss the allocation of funds to SCC to quickly fund the land acquisitions. (Note: the conversation took place on Saturday 13th March. Dan confirmed that they have a sign-off meeting on Monday 22nd March whereby authority would be given for the funds to be transferred to Sheffield City Council. Clearly, there is paperwork to be agreed between the relevant

authorities prior to release of funds. Dan did say that he would be speaking to his officers to ensure priority could be given to this project). A discussion was also held regarding the appointment of the consultant team and MD's wish to retain companies who have worked on Fox Valley, to ensure the property acquisition and design development can take place with pace in order that we can start work on site as quickly as possible. AH to provide a list of consultants used to the Council.

Action:

AH

Detail:

AH to speak to MH of Liberty Steel to ascertain Liberty's position about the siting of the funicular and their buy in to what is being done.

Action:

AH

Detail:

It was agreed that JG would speak to the Head of Highways to employ the best possible person to look at the environmental and architectural scheme for the Manchester Road area of works.

Action:

JG

Detail:

JH highlighted that the 12 months to work up the projects and business cases was seen to be the longest that would be needed. If these could be completed sooner then this can be detailed in the response to the heads of terms along with confirmation of the projects to be taken forward.

Detail:

GAD to circulate the document to everyone.

Action:

GAD

Detail:

Procurement – GAD emphasised the need to follow the procurement process and making sure that everything is procured properly, people are engaged properly and paid properly.

Detail:

Surveys – TN is in discussion with Enzygo with regard to the environmental studies that are required and will feed back with a quotation.

Action:

TN

Detail:

Trails – C Bell to liaise with GAD/CH re the management structures and teams

Action:

CBell

Detail:

Hydrotherapy Pool – AH to arrange visit to Reigate for GS to see their facility and how it works.

Action:

AH

Detail:

Comms Strategy – Strategy going forward on how to maintain communication with the public, how to start the consultation process with stakeholders and with members of the public on individual projects.

GAD suggested that once we have a plan from TW about the workstreams and this is agreed by the Board then each workstream lead should be responsible for designing some form of engagement and comms around their project going forward but something overarching is required as well for the Board. GAD to discuss this with the relevant SCC Officers.

Action:

GAD

Detail:

Planning

A discussion took place around the planning application to be prepared. TW suggested that planning is submitted within the 12 months even if it's not determined because of the need to face the costs and get through the business case development.

7 Item: Any other business

Detail:

Funicular

MC highlighted that she was getting some great emails from constituents about the funicular railway

IS reported that he had received good feedback from other authorities and suggested that in terms of the operation the cost would be £20k p.a. to run the funicular. Options for funding are either via a service charge or a nominal charge.

Detail:

MD thanked everyone for the amazing work done and for the support given to him as Chair. He extended a special thanks to MC and the Conservatives for offering a Town Deal to Stocksbridge.

Date and time of next meeting:

The next Board meeting is to be scheduled for 2 weeks' time. **JCG**