

Stocksbridge Town Deal Board Meeting

DATE AND TIME: Wednesday 28th April 2021, 14:00 – 15:00

LOCATION: via Microsoft Teams

CO-CHAIRS: Mark Dransfield and Miriam Cates

ATTENDEES:

Board members attending:

- Miriam Cates, MP for Penistone and Stocksbridge (MC)
- Mark Dransfield, Dransfield Properties (MD)
- Gillian Duckworth, Director of Legal & Governance, SCC (GAD)
- Cllr Julie Grocutt, Sheffield City Council and Stocksbridge Town Council (JG)
- Graham Silverwood, Stocksbridge Training and Enterprise Partnership & Stocksbridge Community Leisure Centre (GS)
- Chris Bell, Don Valley Railway Trust (C Bell)
- Ian Sanderson, SLR Outlets (IS)
- John Crawshaw, J W Crawshaw Ltd (JC)
- Tom Newman, Steel Valley Project (TN)
- Dave Cates, Redemption Media (DC)

Also attending:

- Cassie Houlden, Amion (CH)
- Amanda Holmes, Communications Director, Dransfield Properties (AH)
- Tammy Whitaker, Head of Property, SCC
- Joy Grant, Project Support Officer, SCC (JCG)

Apologies:

- Colin Blackburn, South Yorkshire LEP
- Mick Hood, Liberty Speciality Steels
- Justin Homer, Area Lead, Sheffield City Region (Cities and Local Growth Unit)
- Howard Varns, Programme Manager, SCC



Minutes

- 1. Item:** Welcome and confirmation of the minutes of the previous meeting and discuss any issues arising

MC thanked everyone for joining the meeting. The minutes of the previous meeting were agreed by all.

GS provided a quick update on progress at the Leisure Centre:

- The car park is due to complete on 17 May. Progress has been slow due to a lot of services being disturbed which could not have been foreseen.
- Playground equipment is going in to include a zip wire and slide.
- Kate Clark looking at the infill area between the dry sports and the wet sports and how that will work with the main Oxley Park with the Towns Fund main bid.

- 2. Item:** Governance Declaration of interest – to declare any interests in items on the agenda

- GS declared an interest in the accelerated funding project for Stocksbridge Community Leisure Centre.

- 3. Item:** Update on the programme – Tammy Whitaker

- TW screen shared her PowerPoint presentation 'Stocksbridge Roles Governance Programme' highlighting each party's roles and responsibilities, including that of the newly appointed Programme Co-ordinator, Howard Varns. TW emphasised that this is just an indicative programme at this stage.
- The next **critical deadline** for this Board is **24 May 2021** when all the paperwork needs to be presented to MHCLG. This summary documentation will be prepared by Howard Varns, Tammy Whitaker, Ben Morley, and via information fed through from the Project Managers.
- On Wednesday **26 May 2021 Cabinet will sign off** the funding to enable progress to the project development stage and will allow for funds to be in place to commission the surveys etc.
- There is a period of feasibility study and work ongoing to get to the business case development stage in December, with **full Cabinet approval in February** ready for the documentation to be **submitted to government by March**.

Funding:

- TW outlined that there is an allocation within the gainshare programme of £1.8m. A formal board approval has been granted by the LEP,

however the business case process will need to be followed to access the MHCLG funding and the SCR funding.

Action: TW

- MD asked TW to include the 3-stage business case process on the programme so all Board members know when these are due to be submitted and understand what the timelines are and when they will be approved.

Other funding agreements:

- Other funding agreements will need to follow similar processes, but the SCR funding will need to follow through the full business case process. TW has a meeting with SCR tomorrow to talk through all the gainshare projects that the Council is taking forward so will then have a better idea about what their timescales are.
- MD emphasised that land and property needs to be sorted before the pre-app and public consultation to avoid a CPO situation and what that would mean in terms of delivery should this be the case.

Action: ALL

- Key parts of the presentation are embedded below for comment.



Outline Programme
_V2_00.pdf



STF Governance
Board_V2_00.pdf

4. Item: Introduction to the Programme Co-ordinator – GAD/HV

- Howard Varns was unable to attend today's meeting due to a newly conflicting appointment, however, MD had a very productive meeting with him this morning and was looking forward to working with him.
- GAD explained that HV's position is that he is a SCC employee and has been for several years, undertaking various roles within the Council, including working on other large projects. His time will be dedicated to this role and he will be the connection between the Council and the Board in making sure and overseeing the management of the programme. Each Project Manager will report to HV and he will keep an overview and make sure everything is on time and in accordance with the requirements of the government's conditions and timescales. HV sits on the management team for economic development programme managers and has connections within the Council to the people he needs to talk to.
- There is a meeting scheduled with HV for next Thursday morning at Dransfield House to familiarise him with all the projects.

- TW also suggested that alternatively those leading on a project should arrange a time to meet up with HV and give him an overview of their projects.
- MC added that she thought that HV had a lot of energy and thought that he completely gets the project and what needs to be achieved.
- TW emphasised that it was important that HV gets to download for the TIP process and receive a handover from the individual Project Managers who are going to be taking forward the business cases.
- TW suggested an initial download session between the Board and Project Managers to gather the right information and to get the projects set off and so needs to be one of the first things to be done and quickly so that the Project Managers can get up to speed.

Action: ALL

All Board members are invited to the meeting arranged for next Thursday 6 May at 11am to meet with HV at Dransfield House. Please let AH know if you are interested.

5. Item: Any Other Business

Ryegate visit:

- AH, GS, Dennis Pindar and Andy Clarke, the Manager at the Leisure Centre, had a visit to Ryegate to view their sensory pool. GS reported that he was very happy with their system and found it inspirational and very interesting. He highlighted the potential for weekend and evening openings and the prospect of holding parties at the leisure centre which would support the health and wellbeing of everyone. The staff at Ryegate have promised to give ongoing assistance and advice and be part of the continued development of the project. They have a depth of knowledge which has been built up over many years which they are willing to share.

Action: AH to invite Helen Middleton from Ryegate to join the Wellness sub - group, she lives locally.

Funicular:

- GAD suggested that the funicular is given high priority because of the condition placed on it. IS outlined that the income and running costs of the funicular can either come from various service charge models or it could be run for free or run for a nominal amount e.g. 20p with payment by card which will be enough to run it with a contingency.
- TW confirmed that Greg Challis is the Project Manager for the funicular, and she will ask him to liaise with IS/JC.
- IS & JC had a conference call with the guys who operate a funicular in Wales who had advised that the fact that it was free had led to

problems with anti-social behaviour from the nearby college students. IS believed it was prudent to charge a nominal amount.

- C Bell raised his concerns over the funicular as it may still need co-ordinating with Network Rail even though it is owned by Stocksbridge Rail Company.
- MC suggested that this process could be completed whilst it is still owned by Stocksbridge Steel and operated in the way that it is and will have a conversation with MH at Liberty Steel, although they may not be able to make any decisions for the future on it.

Library:

- AH reported that a new library has opened in Barnsley which is a completely modern look on what a library looks like and suggested a visit may be worthwhile. TW also highlighted the Woodseats and Woodhouse libraries in Sheffield may be worth a visit.

Sub-groups:

- Embedded below is a list of Council Officers appointed to the projects and the Board members and Council Officers included in each of the subgroups.



Stocksbridge Projects
and Sub Groups.docx

- MC suggested bringing in new faces but still having regard for the people who were previously involved.
- MC suggested that there should be more female members from the community to achieve a more balanced representation on the subgroups.
- The next step is to get the subgroups up and running as soon as possible with representation from the Board members who understand the details of the projects.
- JG suggested that cognisance is given to members of the previous sub committees to get their views on whether they wish to carry on as they did a very valuable job previously.

Action: ALL

All to consider who else needs to be part of the subgroups so that there is a diverse representation of expertise.

Action: JC, IS & CH to arrange a video call to prepare the briefing note to be presented to the Project Manager for the funicular.

Action: ALL

In the interests of time, MC suggested an email circular for people to suggest other members of the community who could be brought on board and add some benefit to the subgroup.

Date and time of next meetings:

Thursday 13 May 2021, 2 pm – 3 pm

Thursday 20 May 2021, 5 pm – 6 pm