

# Application to become a School Governor

Name:	Date of Birth:
Address:	
Telephone:	
Email:	

1. For monitoring purposes, could you tell us how you first thought about becoming a governor? (eg. Did you hear about it from a particular publication or promotion?)

2. Are you or have you ever been a governor before?  Yes  No

If yes, at which school?

3. Do you have children of school age?  Yes  No

If 'yes', which school do they attend?

4. In which type of school(s) would you be interested in becoming a governor?

Secondary  Primary  Special  Nursery  No Preference

If you have a preference, what is the reason for this?

5. Would consider being a governor in any area if the City?  Yes  No

If 'no' please state the area(s) that you would prefer and the reason(s) why:

6. Would you like to be a governor at a particular school?  Yes  No

If 'yes' please indicate the school that you would prefer and the reason why:

7. Do you have your own transport?

Yes

No

8. Would you prefer to be closer to home or work?

Home

Work

9. Please indicate the governor role that you feel that you would be most suited to:

**Parent Governor** – parents or carers of children in Sheffield schools are allowed to apply for this position and are elected into the position by other parents.

**Co-opted Governor** – these governors are appointed by the school governing Board to represent the interests of their local community or who can offer specific skills to the Governing Board. These are often governors who usually live or work in the school community but can be anyone who is committed to the success of the school.

**Local Authority Governor** – these are governors who are nominated by the Local Authority based on the skill set and experience needed by the Governing Board.

Please answer the following questions as fully as you can, explaining how your experience will help you contribute to a Governing Board (continue on a separate sheet if necessary)

10. What is your interest in / experience of educational matters?

11. Are you currently working? What work experience do you have?

12. What do you do in your spare time? Do you have the time commitment needed to be a school governor?

(Governors spend approximately 6-8 hours per month on the role. Allowing for participation in a committee of the governing Board, this will include 2-4 meetings per term and some preparatory reading. Governing Board meetings are held in term time only).

13. Are you able to work as a member of a team with the schools interests uppermost? (please summarise any relevant teamwork experience, this could be voluntary work, service in the community or in employment)

## Skills Analysis

In order to carry out its statutory duties effectively, a Governing Board requires a range of skills and expertise. No single governor is expected to have all of these skills but they should appear across the team of governors.

In order to help match your application to governor opportunities, please indicate your level of confidence and expertise in the areas listed below:

**1 = none    2 = basic/limited    3 = average    4 = experienced**

PR/Marketing		Legal Knowledge		Use of Premises	
Strategic Planning		Decision Making		Communications	
Finance		ICT		Health & Safety	
Problem Solving		Performance Management		Project Management	
Human Resources		Risk Assessments		Handling complaints, grievances, appeals	
Staff Recruitment		Self Evaluation		School Improvement	
Leadership		Chairing		Coaching/mentoring or CPD	
Team Working		Experience of Governance		Special Educational Needs	
Data Analysis		Business Experience			

From this list, please pick your three main strengths and explain why you have chosen them:

1.
2.
3.

Governing Bodies should seek to be representative of the community and may wish particularly to recruit black and ethnic minority governors.

Could you please indicate which of these best describes your racial or cultural origins?

WHITE

British  Irish  Any other White background

ASIAN OR ASIAN BRITISH

Indian  Pakistani  Bangladeshi

Any other Asian background

BLACK OR BLACK BRITISH

Caribbean  Somali  African (not Somali)

Any other Black background

MIXED

White and Black Caribbean  White and Black African

White and Asian  Any other Mixed Background

OTHER ETHNIC GROUP

Yemeni  Chinese  Chilean

Gypsy Traveller  Any other ethnic group

If no suitable vacancies arise in the near future your name will remain on a list of potential governors unless you ask to be taken off.

Please return to:

Governance Improvement Service Team  
Learn Sheffield Training & Development Hub  
Lees Hall Road  
Sheffield  
S8 9JP

Or email to [governance@learnsheffield.co.uk](mailto:governance@learnsheffield.co.uk)