

## INFORMATION FROM EVENT ON 26<sup>TH</sup> FEBRUARY 2024 – CARE AND WELLBEING TRANSITION AND EXIT PLANNING

Please see the below information and attached slide deck which was presented communicating information in relation to the transition and exit planning.

### 1. **The need to procure a new contract**

Given the number of extensions made to the existing Home Support Services Framework Contract in recent years, we had no choice but to go out to the market to procure a new contract under procurement law.

### 2. **Exit Planning - Transition of Services**

We value **all** our care providers and intend to work in a collaborative and communicative manner throughout the process. Many of our outbound care providers will continue to work with Sheffield City Council in the delivery of services such as Individual Service Funds, and Direct Payments where there is an assessed need for personalised care arrangements, albeit at a smaller scale when compared with the current care hours delivered. Those relationships are important to us.

### 3. **Care and Wellbeing Service – Contracted Patches**

Slides 7 and 8 provide details of the new Care and Wellbeing Service providers contracted patches and the 4 areas they will operate in from the 3 June 2024.

### 4. **Exit Planning - Transition of Services**

The below key considerations were discussed with the providers who attended the meeting.

*The need to work collaboratively together to ensure the safe transfer of care which safeguards people in receipt of services*

*The need for effective and timely communications from all stakeholders to include information to people in receipt, their family, and carers, and care staff to ensure that they can make informed choices about their future care services and employment.*

*There will be new service opportunities, but these will be much smaller in scale when compared to the current care hours delivered under the Call off Contract.*

### 5. **Mobilisation and Transition of Services**

Slides 10 and 11 provide details of our approach to the mobilisation and transition of services to our new Care and Wellbeing Service, which will be undertaken in collaborative and communicative manner, to ensure the safe transfer of care.

### 6. **New Service Opportunities**

We discussed new service opportunities in relation to Direct Payments and Individual Service Funds, the discussion was led by Andy Buxton a Commissioning Officer from our Direct Payments team. Andy is planning to undertake workshops for providers to provide additional information. The opportunities will be much smaller in scale when compared to the current care hours delivered under the Call off Contract.

We also noted that there were also potential opportunities to apply to be part of the day activities, supported living contracts as well as work with us to develop services for individuals with more complex care needs.

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### **7. Service Exemptions**

We have circulated the outcomes of the service exemptions to the organisation/person who made the request.

### **8. Employee Liability Information Request (TUPE Requirements)**

A big thank you to those providers who have completed and returned their Employee Liability Information. Having listened to our providers we have decided to finalise and communicate the outcome of the service exemption requests, prior to a final request for the Employee Liability Information. There is no action required by those providers who have already submitted their returns.

### **9. Data requests and submissions**

Slides 25 and 26 provide information on the data requests and give details of the submission deadlines. Thank you for continuing to provide this vital information which is helping to inform the transition planning.

### **10. Transfer of key information**

Slide 28 details the information that you are required to provide under your current contract to Sheffield City Council, such as TUPE returns and Care plans. We will review the information on receipt before circulating to our Care and Wellbeing Service providers.

### **11. Communications**

Slide 30 provides details in relation to our communications plan. We recognise effective communications as being key to the successful transition of services.

### **12. Next Steps**

We have scheduled regular meetings with our outbound service providers up to the end of May, these will be a mix of in person and MS Teams meetings recognising the demands on people's time. These have been included within the communication pack.