



# Anns Grove Primary School

## Key Stage 2 Teacher

Contract Type	1.0FTE	Start Date	Sept 2024
Contract Term	Permanent	Closing Date	Sunday 14 April 2024
Salary	Teachers' pay Scales	Location	Anns Road, Heeley, Sheffield

### The School

Anns Grove Primary is a successful and expanding primary school with approximately 400 pupils, serving a fantastic community in Heeley, Sheffield. We are proud to be a part of Mercia Learning Trust.

At Anns Grove Primary School our vision is to be an outstanding school that provides the highest possible quality of education and personal development for our children.

Our classrooms are led by compassionate, enthusiastic, and highly skilled educators who value the development and wellbeing of each child under their supervision. We cherish and appreciate the distinctiveness of each of our students and strive to assist them in growing confidently and flourishing in their unique identity.

Our rich, broad curriculum allows children to develop the necessary knowledge and skills to achieve the best possible outcomes, fulfil their potential and move on to the next phase of their education as successful and ambitious learners.

### The Role

We are looking for an ambitious, talented and caring individual to join our exceptional team. We always work hard to make our practice as good as it possibly can be for all the children. This is an opportunity to make your mark and make a difference.

You will be responsible for the implementation and impact of our curriculum through the delivery of exceptional teaching and learning to all pupils. This will ensure they achieve the very best that they can.

Teaching Responsibilities include:

- Deliver engaging and effective lessons that meet the needs of all students in the class.
- Develop and implement a curriculum that is aligned with the National Curriculum and school policies.
- Provide regular feedback and assessment to students and their parents/carers on progress and achievement.
- Work collaboratively with colleagues to ensure consistency of practice and high standards across the school.
- Support and encourage student well-being, ensuring that all students are able to achieve their full potential.



## Anns Grove Primary School

### **The Candidate**

Candidates must have the ability to engage, inspire and motivate both pupils and colleagues and have the strategic vision to be part of the team moving our vibrant school forward.

The successful candidate will be responsible for teaching in KS2, and will be able to demonstrate excellent classroom skills, including a sound understanding of how children learn. They will also have the ability to forge excellent relationships with colleagues, parents and most importantly, our children. They must be team players who are exceptional teachers of English and maths, as well as having the knowledge and skills to inspire children's learning in all wider areas of the curriculum.

If you are a dedicated and passionate teacher with a desire to make a real difference in the lives of children, then we want to hear from you.



## JOB DESCRIPTION

<b>Post Title:</b>	<b>Key Stage 2 Teacher</b>  *This post is a designated customer facing role under the fluency duty and requires a specified level of spoken English in the person specification
<b>Grade:</b>	<b>Teachers' Pay Scales</b>
<b>Hours/Weeks:</b>	<b>1.0FTE</b>
<b>Responsible to:</b>	<b>Headteacher</b>
<b>Responsible for:</b>	<b>N/A</b>

**The post holder must at all times carry out his/her responsibilities within the spirit of Mercia Learning Trust and School policies and within the legislative framework applicable to academies.**

### PURPOSE OF THE POST

- To teach designated pupils and undertake associated pastoral and administrative duties as well as other general responsibilities, having full regard for the school's ethos, aims and policies.
- To undertake tasks related to the development of a curriculum area.

### EMPLOYMENT DUTIES

- To be performed in accordance with the provisions of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document (Part XII of the 'Teachers Pay and Conditions Document').

### KEY RESPONSIBILITIES

- To pursue the aims of the school in a positive manner and promote the agreed ethos.
- To work co-operatively within a whole staff team, and within the year/teaching and learning group to achieve continuous improvement with constant regard to quality in both learning and teaching.
- To teach pupils according to their individual needs, including the planning and assessment of work in line with agreed policies of the school
- To monitor and assess children's progress and report to parents.



## Anns Grove Primary School

- To implement and maintain the school's policy on discipline and behaviour.
- To support the school's endeavours to meet the needs of its community.
- Participate in the school's performance management process.
- To promote and monitor the organisation of the learning and teaching through a particular subject throughout the school.

### **CLASS TEACHER DUTIES**

- To plan programmes of work for pupils in co-operation with teaching colleagues within the team in order to ensure that all children are taught by members of that team experience similar learning opportunities.
- To plan work matched to the individual needs of children and within the school's agreed policy and schemes of work.
- To produce written records of such planning in accordance with school policy
- To assess and record pupil's achievements and progress within the statutory requirements and school's assessment policy and report to parents.
- To contribute to meetings, discussions and management systems necessary to ensure the coordination of the work of the school as a whole.
- To ensure that the classroom is kept tidy and attractive, with children's resources readily available for them to find independently.
- To contribute to the ideas within and the implementation of the School Improvement Plan
- To supervise the use of support staff relevant to the class
- To contribute to the provision of a safe and secure learning environment.

### **WORKING ENVIRONMENT AND CONDITIONS OF THE POST**

- The post may be required to travel and work within any school in the Mercia Learning Trust

### **GENERAL DUTIES**

- To contribute to whole school events as and when required
- To ensure accurate records are securely maintained and held in accordance with General Data Protection Regulations (GDPR)/Data Protection Act 2018
- Be aware of and support diversity, ensuring equal opportunities for all
- Develop professional, constructive relationships with other agencies, schools and professionals
- Participate in meetings, training and performance development as necessary
- Recognise own strengths and areas of expertise using these to advise and support others



## Anns Grove Primary School

- Be willing to undertake training and professional development as required of the post
- Any other duties and responsibilities appropriate to the grade and role

### **PROMOTION OF TRUST VALUES**

- To contribute to the overall development of Mercia Learning Trust to ensure the Trust operates on the basis of shared and collective responsibility
- To contribute to the overall ethos, work and aims of Mercia Learning Trust
- To support and contribute to the Trust's commitment to safeguarding all students. All schools in the Mercia Learning Trust are committed to safeguarding and promoting the welfare of children and young people. Therefore, all employees are expected to share this commitment.
- To contribute to trust partnership activities to drive school and trust improvement
- To be aware of the school's duty of care in relation to staff, students and visitors and to comply with all health and safety policies at all times
- To be aware of and comply with the codes of conduct, regulations and policies of the School and its commitment to equal opportunities
- All the above duties and responsibilities to be carried out in accordance with policies adopted by the School Governing Body and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety

This job description is current at the date indicated below but, in consultation with the post holder, it may be changed by the Headteacher to reflect or anticipate changes in the post commensurate with the grade or job title.

Issue Date: March 2024



## PERSON SPECIFICATION

<b>Post Title:</b>	<b>Teacher</b>
<b>Grade:</b>	<b>Teachers' Pay Scales</b>
<b>Hours/Weeks:</b>	<b>1.0FTE</b>
<b>Responsible to:</b>	<b>Headteacher</b>
<b>Responsible for:</b>	<b>N/A</b>

SPECIFICATION	ESSENTIAL	DESIRABLE
Qualifications/ Training	<p>Qualified Teacher status</p> <p>Teaching degree or equivalent (BA, BEd, PGCE etc.)</p> <p>Evidence of continuous INSET and commitment to further professional development</p>	Evidence of further educational study or qualification
Experience	<p>An up-to-date and working knowledge of the National Curriculum.</p> <p>Knowledge of appropriate resources and strategies which support outstanding teaching and learning opportunities.</p> <p>Good knowledge and understanding of learning and teaching at Key Stage 1 and 2</p> <p>Working knowledge and experience of Assessment for Learning; and assessing without levels</p>	<p>Experience of intervention processes to raise achievement.</p> <p>Experience of teaching across the age and ability range at Key Stage 1 and 2</p> <p>Interest in or experience of leading a subject area.</p> <p>Experience of working in a larger school</p>



## Anns Grove Primary School

	<p>Excellent subject knowledge</p> <p>Excellent classroom management skills</p>	
<p>Knowledge/Skills (Ability to)</p>	<p>The ability to communicate clearly and take into account, where appropriate, the views of others</p> <p>Excellent personal organisational skills</p> <p>A flair for teaching and the ability to contribute and work as a member of a strong team.</p> <p>An inspirational, committed and highly effective classroom practitioner who is dedicated to achieving the best outcomes for each individual child.</p> <p>Effectively communicate orally and in writing to a range of audiences</p> <p>Maintain a calm level of professionalism at all times.</p> <p>Effectively fulfil and be willing to develop further the expectations of the Teachers Standards.</p> <p>An ability to create a warm, positive and motivating</p>	<p>Knowledge of using a range of assessment tools.</p> <p>Good time management skills</p> <p>Enthusiasm and willingness to contribute to and participate in the wider context of school life.</p>



## Anns Grove Primary School

	<p>learning experience for children.</p> <p>A commitment to raising attainment</p>	
Personal Qualities	<p>Energy and enthusiasm</p> <p>Reliability and integrity</p> <p>Sense of Humour</p> <p>Excellent record of health, punctuality and attendance</p> <p>A commitment to the ethos of the school</p> <p>Commitment to your continuing professional development</p>	<p>Adaptability to changing circumstances &amp; ideas</p>





## HOW TO APPLY

All candidates must complete the following application process.

- All applicants must submit an application form via <https://www.eteach.com/careers/merciatrust>
- We do not accept CVs or Council Forms.

After your application has been submitted:

- In all cases written references will be taken up and made available to interviewers BEFORE the final selection stage.
- All applications that have been submitted via this link will receive an email confirming receipt.
- An email and/or letter will be sent to shortlisted candidates with details of the interview process.
- If you have not heard from us within 2 weeks of the closing date, please assume that on this occasion, your application has been unsuccessful.

Further information:

- Take a look at [www.merciatrust.co.uk/careers](http://www.merciatrust.co.uk/careers) for more on what it's like working for the trust, what we offer you, and what we're looking for.
- Should you require any additional information about the role or the school, or would like an informal discussion or out of hours visit, please contact us on 0114 255 0398 or [enquiries@annsgrove.sheffield.sch.uk](mailto:enquiries@annsgrove.sheffield.sch.uk).
- For more information about the application process, please email [recruitment@merciatrust.co.uk](mailto:recruitment@merciatrust.co.uk).

The closing date for applications is **Sunday 14 April 2024**

Interviews are expected to take place week commencing **22 April 2024**

### The small print

Mercia Learning Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. If you are shortlisted, your suitability to work with children will be explored, and this will include disclosing convictions. The information you disclose may be discussed with you during the interview.

The successful candidate will therefore be required to complete a DBS check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

In accordance with DfE Keeping Children Safe in Education 2022, an online social media search will be requested for all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the recruitment process.

We are an Equal Opportunities employer. Our staff are recruited and promoted on the basis of their merits and abilities and no job applicant or employee receives less favourable treatment on the grounds of racial group, origin or nationality, sex, disability, marital status, age, sexual orientation, political or religious beliefs or trade union activity. Please indicate whether there are any reasonable



## Anns Grove Primary School

adjustments or access requirements you would need to help you to attend an interview. If you wish to discuss your requirements prior to submitting your form, please contact the Recruitment Team on 0114 349 4230. Alternatively, please give details on a separate sheet and return with your application form.