

Privacy Notice – Sheffield Family Centres

Family Centres offer all families with children under five a range of services, information and support in their local community. Sheffield City Council is responsible for the Family centres and works in partnership with other organisations such as midwifery.

To ensure that Family Centres are able to offer you appropriate services we need to collect some information about you and your family. You may choose to opt out of providing some or all of this personal information if you wish, but if you decide to opt out; we may be unable to offer you a full range of services to meet your needs.

To opt out or withdraw consent, please contact jo.bunting@sheffield.gov.uk

How will we use your information?

Your information is processed:

- to help us understand your needs and the needs of families in your local area;
- so that we can provide you and your family with the right services and the best help and advice;
- so that we can contact you to inform you about services and activities that you may be interested in;
- so that we can consult you about Family Centre services;
- to enable the council to assess how well Family Centres are doing;

We collect and use your data to ensure that we are fulfilling our statutory obligations under the Childcare Act 2006.

Who we will share your information with?

We may share your information with NHS Children and Maternity Services and contracted agencies who deliver services on our behalf, to ensure that you and your family are being offered the services you are entitled to. We will only ever share personal information with third parties who are legally entitled to it.

How long will we keep your information?

Unless we are required to keep it longer by law, we will keep your information for a period of 6 years after your youngest child reaches the age of 5.

What are your rights?

You have rights under Data Protection law. For further details about your rights, the contact details of our data protection officer and your right to make a complaint please see our data protection web page: www.sheffield.gov.uk/privacy