

## **Totley All Saints Church of England Primary School**

**Address:** Hillfoot Road, S17 4AP

**Headteacher:** Mrs Karole Sargent

**School Category:** co-educational

**Telephone/Fax Number:** 0114 236 1934

**Religious Affiliation:** Church of England

**Email/Website:**  
[enquiries@totleyallsaints.sheffield.sch.uk](mailto:enquiries@totleyallsaints.sheffield.sch.uk)  
[www.totleyallsaints.sheffield.sch.uk/](http://www.totleyallsaints.sheffield.sch.uk/)

**Age Range:** 4-11 years

**Admission Number for Reception:**  
**30**

**Anticipated number of pupils on roll at September 2017:** 210

*Totley All Saints is a Church of England Voluntary Aided Primary School in the Diocese of Sheffield. It is maintained by Sheffield Local Authority.*

*The school provides a distinctively Christian education for children aged 4+ to 11 years. Totley All Saints is a Voluntary Aided Primary School in which the Governing Body is the Admissions Authority and responsible for admissions. It is guided in that responsibility by the requirements of the law, the school trust deed, by advice from the Sheffield Diocesan Board of Education and its duty to the community.*

### **Admission Arrangements to the School**

*Children will be admitted during the Autumn term following their fourth birthday. Should you wish to discuss other entry arrangements, e.g. deferred entry or a part-time option, please speak to the Headteacher. All children will be admitted by the term following their fifth birthday – compulsory school age.*

### **Admission Oversubscription Criteria**

Where applications exceed the number of available places the following criteria will be strictly applied to decide which children will be admitted:

#### **Criteria for Admission**

- Children who have a Statement of Special Educational Need or Educational Health Care Plan, and the school is named as the most appropriate education setting for the child will be admitted.

#### **Oversubscription Criteria**

Where there are more applications for admission than the published admission number, the Governing Body/Admissions Committee will apply the following criteria in strict order of priority:

1. Looked After Children and Children who were previously in Care/Looked After.

2. Children with special medical or social circumstances where these needs can only be met at this school. This is not about educational needs. Professional supporting evidence must be provided if admission is to be made under this criterion. A professionally qualified person such as a medical doctor, psychologist or social worker must set out the particular reasons why the school is the suitable one for the child and the difficulties which would be caused if the child had to attend another school.
3. Children who have an elder brother/sister attending the school at the time at the time of anticipated admission
4. Children of parents/carers who reside in the parish of Totley and regularly attend the parish church of Totley.
5. Children of parents / carers / families who regularly attend the parish church of Totley.
6. Children of parents /carers who attend a Christian denomination participating in 'Churches Together in England'.
7. Children who are resident in the parish of Totley.
8. Children of staff of the school.
9. All other children.

### **Tie Break**

If the admission number is reached mid-category, consideration will be given as to whether the child/children were regularly attending Little Saints Nursery and this will take precedence (i.e. minimum of 1 years attendance for subscribed sessions).

If further prioritisation of applications is required in that category this will be prioritised on the shortest distance measured in a straight line from the front door of the child's home address (including flats) to the main entrance to the school building, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority.

In the event of two or more children being equally placed, the place will be decided by drawing lots. The first name drawn will be offered the place.

To see footnotes, definitions or for details, of the full Admissions Policy is available via the Headteacher.

Supplementary Information Required:

To support your application to Totley All Saints CE Primary School, please complete the Supplementary Information Form. This is not an application form

for admission to school but will be used by school when applying the admissions criteria. This can be obtained from the school, Pupil Admissions Team or downloaded from: [www.sheffield.gov.uk/pupiladmissions](http://www.sheffield.gov.uk/pupiladmissions).

If parents/carers require any further details the full admission policy is available by contacting the Headteacher.

### **Key Dates**

*Closing and allocation dates will be consistent with the co-ordinated scheme – details of which will be given in the composite prospectus.*

### **Parental Preference**

The Local Authority Common Application form provides the opportunity for parents/carers to express up to 3 choices of schools (2 in Doncaster) in rank order of preference.

PLEASE NOTE HOWEVER:

That ALL applications will be considered by the admission authority of this school on an equal preference basis. This means that eligibility for places in the school will be considered first of all by applying the school's over subscription criteria to your application irrespective of whether this school is your first, second or third preference.

The ranking of your preference will only be used in the final allocation of a place within the LA'S co-ordinated scheme where there is more than 1 potential offer.