

St Marie's School, A Catholic Voluntary Academy

**Address: Fulwood Road, Sheffield.
S10 3DQ**

Headteacher: Mr J Fernandes

School Category: Co-educational

Telephone/Fax Number:

2301904/2303509

Religious Affiliation: Voluntary
Aided

Email/Website:

enquiries@stmarieslearning.co.uk

www.st-maries.sheffield.sch.uk

Age Range: 4-11

**Admission Number for Reception:
30**

**Anticipated number of pupils on
roll at September 2016: 284**

St Marie's Catholic Primary School provide distinctive Christ centred, Catholic education for children aged 4+ to 11+ years, with priority being given to children who live and worship within the parishes of Cathedral Church of St Marie, Holy Family, St Francis of Assisi, St Vincent and St William of York.

Admission Arrangements to the School

Introduction

The Governing Bodies of St Marie's are responsible for admissions. They are guided in that responsibility by the requirements of law; the requirements of the Trust Deed and the school's Instrument of Government; by advice from the Diocesan Trustees and their duty to the Catholic community and the Common Good.

Please note that admission to St Marie's does not guarantee admission to a Catholic High School, which will have its own admission policy.

The governing body will, where possible, admit twins and all siblings from multiple births where one of the children is the 30th child admitted.

Admission Oversubscription Criteria

Where there are more applications for admission to the school than the planned admission number stated (see above) the Governing Body will apply the following criteria in strict order of priority:

Should the planned admission number be reached mid-category, the Governing Body, as the admissions authority will make a decision based on distance – with priority for admission being given to children who live nearest to the school as the crow flies. For all three schools this will be the distance measured from the main entrance of the child's home to the main entrance of the chosen school by the Local Authority and provided to the school.

In circumstances where two or more children live the same distance from the school the offer of a place will be decided by random allocation. Random allocation will be carried out in a public place and be supervised by a person independent of the school. All names will be entered into a hat and the required number of names drawn out.

St Marie's School

Category One

Catholic children (see footnote 2) who:-

- a) are Looked After Children or previously Looked After Children (footnote 4)
- b) are siblings (footnote 4) of Catholic children attending that school at the time of admission
- c) live within the relevant feeder parishes for that school (footnote 1)
- d) Baptised Catholic children of staff who have been employed at the school for two or more years at the time at which the application for admission is made

Category Two

Looked After Children or previously Looked After Children (footnote 4) who are not baptised Catholics.

Category Three

Children who have siblings (footnote 5) attending that school at the time of admission.

Category Four

- a) Catholic children who live in other Catholic parishes but who do not have a sibling in the school.
- b) Non-Catholic children of staff who have been employed at the school for two or more years at the time at which the application for admission is made.

Category Five

Children who are members of:

- a) Orthodox Churches as recognised by the Catholic Church (footnote 6) who have sought the written support of their minister and live within the relevant feeder parishes for that school (footnote 1)
- b) Other Christian Churches, who are full members of Churches Together in England (footnote 7) at the time of application, whose parents have sought the written support of their minister and live within the relevant feeder parishes for that school (footnote 1)
- c) Orthodox Churches as recognised by the Catholic Church (footnote 6) who have sought the written support of their minister and live outside the relevant feeder parishes for that school (footnote 1)
- d) Other Christian Churches, who are full members of Churches Together in England (footnote 7) at the time of application, whose parents have sought the written support of their minister and live outside the relevant feeder parishes for that school (footnote 1)

Category Six

Children who are members of other World Faiths whose parents wish their children to be educated in a Christ centred environment and whose parents have the written support of their Religious Leader.

Category Seven

Children with a specific educational, medical or emotional need, who do not come under any of the above categories, provided that appropriate written evidence from a suitably qualified professional, e.g. Doctor or Social Worker, is submitted with the application indicating why that school is the most appropriate setting.

Category Eight

Children whose parents are seeking a Christian environment for their children's education.

Category Nine

Other children

Documentation Required

1. The school requires additional information not contained on the **Common Application Form**. This additional information is needed to place your application in the correct priority of admission category.
2. The **Additional Information Form**, obtainable on the Local Authority Website, should be completed, securely attached to the Common Application form and returned to the LA by the closing date..
3. A copy of the child's baptism certificate if the applicant is Roman Catholic
4. Ministers Reference if the child is a member of another Christian Church or other World Faith.

The Additional Information form is not an application for admission to the school and its return does not guarantee a place at the school.

Failure to complete and return the Additional Information form may affect the admission category your application is placed in.

Key Dates

Closing and allocation dates will be consistent with the co-ordinated scheme – details of which will be given in the composite prospectus.

Parental Preference

The Local Authority Common Application form provides the opportunity for parents/carers to express up to 3 choices of schools (2 in Doncaster) in rank order of preference.

PLEASE NOTE HOWEVER:

That ALL applications will be considered by the admission authority of this school on an equal preference basis. This means that eligibility for places in the school will be considered first of all by applying the school's over subscription criteria to your application irrespective of whether this school is your first, second or third preference.

The ranking of your preference will only be used in the final allocation of a place within the LA'S co-ordinated scheme where there is more than 1 potential offer.