

# Building Control

**BUILDING ACT 1984**, section 80 (2)

To: The Chief Building Control Officer  
 Building Control  
 4<sup>th</sup> floor Howden House  
 1 Union Street  
 SHEFFIELD S1 2SH  
 or by email to [buildingcontrol@sheffield.gov.uk](mailto:buildingcontrol@sheffield.gov.uk)



Reference/Receipt Date:  
*(For office use only)*

**NOTICE OF INTENTION to demolish the whole or part of building(s) at the following address is hereby given.**

Date submitted..... (not less than 6 weeks notice from this date should be allowed before commencement of the demolition)

PLEASE USE BLOCK CAPITALS IN COMPLETING THIS NOTICE AND READ NOTES OVERLEAF

Address or location of proposed work ..... Sheffield	
These premises are owned by.  <b>OWNER</b>  Name .....	The works will be carried out by.  <b>CONTRACTOR</b>  Name .....
Address .....	.....
.....	.....
.....	.....
Tel. No .....	Tel. No .....
E-mail .....	E-mail .....

- Building(s) to be demolished are marked on the block plan attached and the works of demolition intended to be carried out are as follows:
- .....
- .....
- .....

- I have served copies of this Notice on:
  - Gas Supplier
  - Electricity Supplier
  - Occupier(s) of adjacent buildings

- Work is intended to commence on .....
- The correct fee of £200.00, please see over for payment options.

Signed ..... Date ..... 20 .....

On behalf of .....



## **We will process the notice upon receipt of the following:**

- A block plan indicating the building (or part) to be demolished.
- The correct fee of £ 200.00\*, which can be paid by credit/debit card or BACs transfer:

Please contact 0114 273 4170 to pay by credit/debit card.

BACs payment to the following Sheffield City Council bank account;

Account number: 33881172

Sort code: 20 77 18

**Note: We will be unable to process your Notice if you fail to submit these items.**

\* This will cover both the administrative and professional costs in registering the notice, notifying interested parties and undertaking any necessary site inspections, and issuing a Counter Notice.

## **NOTES**

1. Except in the circumstances mentioned in note 2 below it is an offence for a person to begin demolition of the whole or part of a building until :-
  - (a) he has given written notice to the City Council of his intention to do so, and
  - (b) Either :-
    - (i) the Council has served on him a counter notice under S.81 of the Building Act, 1984 or
    - (ii) six weeks has elapsed since the giving of the Notice referred to in paragraph (a) above, or such longer period as that person may allow.

### **The Maximum fine on conviction for the offence is £2500**

2. Section 80 of the Building Act, 1984 (Duty to give Local Authority Notice of intended demolition)  
**does not** apply to the demolition :-
  - (a) of an internal part of a building where the building is occupied, and it is intended that it should continue to be occupied ; or
  - (b) of a building which has a cubic content (as ascertained by external measurement) of not more than 1750 cubic feet (approximately 50 cubic metres), or, where a greenhouse, conservatory, shed or prefabricated garage forms part of a larger building, of that greenhouse, conservatory, shed or prefabricated garage ; or
  - (c) without prejudice to sub-paragraph (b) above, of an agricultural building (as defined in section 26 of the General Rate Act, 1967) unless it is contiguous to another building which is not itself an agricultural building or a building of a kind mentioned in that sub-paragraph.