

Learn as you go...



REFERRAL FORM

Travel Assessment and Training team is a service to support self travel provided by Sheffield City Council primarily to support the needs of Children and Young People who are currently in receipt of transport to and from a place of education.

Please look at our website for further details and to ensure that this referral is appropriate.

If in any doubt please contact the team at Indetravel@sheffield.gov.uk

(All information supplied is regarded as confidential)

Date referral made:

For Office use only- Date referral received:

Young Person Name	
Date of Birth:	
School Year:	
Parent/Carer Name	
Address	
Telephone Number: Email address:	
College / School / Centre Young Person currently attends	
Telephone Number:	
Name of Person making referral	
Relationship to young person (i.e SENCO)	
Contact details of referrer Telephone and email.	

<p>Relevant Information:</p> <p>Is the young person statemented</p> <p>Where are they to be travel trained to and from</p> <p>How are they currently transported to school?</p>		
<p>Reason for Independent Travel Referral</p> <p>Please tick the appropriate box:</p>	<p>Annual Review (Applies to Young People with a Statement of special Educational Needs)</p>	
	<p>School identified</p>	
	<p>Transitions (Applies to Young People who are moving from Primary to Secondary School or from Secondary School to College)</p>	
	<p>Parental Request</p>	
	<p>Young Person Request</p>	
	<p>College request</p>	
	<p>Looked after Child</p>	
	<p>Other educational setting.</p>	
<p>If this is not a parental request are parents aware of this referral?</p>		

Please ensure that you have filled in this form correctly and return it to :

Learn As You Go / IndeTravel, CYPF Travel Service, Floor 7, Moorfoot, The Moor, Sheffield S1 4PL Email IndeTravel@sheffield.gov.uk

We will contact you within 14 days of receipt of this referral to discuss training options. **However, please be advised that if there is not sufficient information on the form we may need to return it to you before your referral can be processed.**