Love in the Gardens

Civil Ceremonies

At Weston Park Bandstand

Sheffield City Council
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ON THE DAY

Your special day is one of the most important days of your life, so why not hold it in Weston Park. It is a truly magical place with incredible beauty, perfect for saying ‘I do’. By choosing the park as your venue you will become part of Weston Park’s long history.

Your ceremony will take place in the stunning Bandstand. Designed in 1874 it is the last surviving Victorian Bandstand in a Sheffield park. Maximum capacity for the bandstand is 50 guests, however you can invite up to 100 guests who can gather around the bandstand to watch you take your vows.

There is also the option of having a small marquee erected just to the side of the bandstand where you can serve drinks and canapés to your guests after the ceremony.

You will have use of this unique Bandstand for one hour for the ceremony and afterwards you are welcome to gather with your guests in the park for drinks and photographs.

The backdrop of the Museum, the bridges and beautifully kept surroundings create an excellent backdrop for your photographs.
<table>
<thead>
<tr>
<th>Season</th>
<th>Price</th>
<th>Days</th>
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</thead>
<tbody>
<tr>
<td>Winter</td>
<td>£635</td>
<td>All days</td>
</tr>
<tr>
<td>(Nov – Feb)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer</td>
<td>£795</td>
<td>Friday, Sunday &amp; Bank Holiday</td>
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<tr>
<td>(Mar – Oct)</td>
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<tr>
<td></td>
<td>£635</td>
<td>All other days</td>
</tr>
</tbody>
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Prices do not include the fee for the registrar.

WHAT WILL BE PROVIDED

- Pre wedding interview room in the museum
- Exclusive hire of the Bandstand for use as the Marriage Ceremony room.
- 2 tables for the ceremony and drinks reception with white linen tablecloths.
- Chairs for guests (max 24)
- White bunting around the Bandstand to cordon off the area
- 2 blue aisle carpets for use both outside and in the Bandstand
- Use of a fridge (capacity approx. 50 bottles) for use on the day
- Use of our extensive grounds for photographs.
- Two ceremony staff to assist on the day.
A Wedding or Civil Partnership Ceremony that does not take place at the Register Office but takes place at a licensed venue requires a Registrar and a Senior Registrar. Please be aware that arrangements for the use of the premises you have chosen depend on availability of the Registrars.

To avoid disappointment and problems on your big day it is **ESSENTIAL** that you make an advance booking with the Superintendent Registrar at the Sheffield Register Office for their attendance at your proposed marriage. Once this is completed, a booking can then be arranged with us for your chosen date.

**Please be aware that a fee for the attendance of the Registrar will be payable before the ceremony. (A list of Registrar’s fees can be obtained from the Sheffield Register Office)**

You will both also be required to give notice of marriage to the Superintendent Registrar of the district in which you live. Giving notice means you are declaring that you are lawfully free to marry each other. The notice must be carried out in person and is valid for one year. Certain original documents will be required, details of which will be given to you at the Register Office. It is advisable to telephone the relevant Register Office to arrange an appointment to give notice of marriage.

**It is very important that you understand that any arrangement made for a marriage to take place on approved premises are dependent upon:**

1. The attendance of the Superintendent Registrar and a Registrar for the district in which the premises are situated.

2. The issue of the authority or authorities for marriage by the Superintendent Registrar to who notice of marriage was given.

When notices are given in a different registration district from the one where the marriage is to take place, you will both have to collect the authorities before the ceremony and ensure that they are delivered to the Superintendent Registrar in Sheffield who is to attend the ceremony. You need to be aware also, that only a civil, non-religious ceremony can be permitted by the Superintendent Registrar. Any words, music or readings you require in your ceremony have to be chosen with this in mind. A Civil Ceremony can have no religious or spiritual connections at all. The content of the ceremony must be agreed in advance with the Superintendent Registrar who can be contacted at the address below:

Superintendent Registrar  
The Register Office  
Surrey Place  
Sheffield  
S1 1YA

Telephone: 0114 203 9420 or 203 9426
SPECIAL NOTES

The Bandstand in Weston Park is available for hire for your Civil Ceremony only. We do not have the facilities to hold evening receptions. The park is open to the public whilst your ceremony takes place.

Music
If you wish to have any music playing during or after your ceremony this must be supplied by yourselves. You are welcome to bring along your own equipment but this must be PAT tested or less than 1 year old.

Confetti
To preserve the beauty of the park and due to the wildlife that resides within the grounds, the use of paper or rice confettie is not permitted anywhere in Weston Park or in the Bandstand. Fresh or dried petals are permitted.

Smoking
Smoking is not permitted within any of the buildings in Weston Park.

Glass
Only use of plastic glasses are permitted in the park.

Fire
No naked flames are allowed within the Bandstand or the surrounding area.

Toilets
The nearest public toilets to the Bandstand are located in Weston Park Museum (Summer – close at 17:00/ Winter – close at 16:00)

Accessability
Please note the bandstand does have steps to the entrance, however we can provide a ramp for wheelchair access. To reach the Bandstand you and your guests will need to walk across the grass. Up to 3 wedding cars are allowed in the park but larger vehicles are not permitted.
Utilities
The bandstand has inside lights and power points. It does not have its own water supply.

Flower beds
Our flower beds are planted with seasonal bedding and therefore, we cannot guarantee that there will be plants in the beds at all times throughout the year.

Insurance
To be able to hold your ceremony at Weston Park you will be required to arrange Public Liability insurance to cover your day and your guests. The park cannot accept responsibility for accidents that happen as a direct result of action/s or omission/s of a member/s of your party.

Hiring agreement
In accordance with the conditions attached to the hiring agreement, the hirer must at all times comply with the instructions of any Council Officer responsible for the operation of the facilities, to leave the site immediately and to remove such persons and equipment detailed by the Officer.

The Council when granting the hiring of the facilities gives licence to the hirer and their guests to enter the facilities or that part of the facilities approved as part of the hiring. The licence may be revoked at any time by any Council Officer. As hirer you are responsible for your guests and in particular those professionals e.g photographers, that you invited to the facilities. We ask that the hirer, their guests and professionals respect other users of the facilities.

Contact Information
For more information on holding a civil ceremony at Weston Park and to receive a booking form please contact the Ceremonies Co-ordinator, who will be more than happy to help you with your enquiry.

Telephone: 0114 205 3500 Mobile: 07875541333

Email: parkceremonies@sheffield.gov.uk

Thank you to PHWeddings.co.uk. 07515692163.
Email: Helen@phweddings.co.uk

And Mark Tighe.com. 07450425239. Email: mark@marktighe.com