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| Application to become a School Governor |

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| Name: |  | Date of Birth: |  |
| Address: |  |  |  |
| Telephone: |  |  |  |
| Email: |  |  |  |

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| 1. | For monitoring purposes, could you tell us how you first thought about becoming a governor? (eg. Did you hear about it from a particular publication or promotion?) |

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| 2. | Are you or have you ever been a governor before? |  |  | Yes |  | No |

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|  | If yes, at which school? |  |

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| --- | --- | --- | --- | --- | --- | --- |
| 3. | Do you have children of school age? |  |  | Yes |  | No |

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|  | If ‘yes’, which school do they attend? |  |

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| 4. | In which type of school(s) would you be interested in becoming a governor? |

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|  | Secondary |  | Primary |  | Special |  | Nursery |  | No Preference |

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| If you have a preference, what is the reason for this? | | | | | | |
| 5. | Would consider being a governor in any area if the City? |  |  | Yes |  | No |

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| If ‘no’ please state the area(s) that you would prefer and the reason(s) why: |

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| --- | --- | --- | --- | --- | --- | --- |
| 6**.** | Would you like to be a governor at a particular school? |  |  | Yes |  | No |

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| If ‘yes’ please indicate the school that you would prefer and the reason why: |

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| --- | --- | --- | --- | --- | --- | --- |
| 7. | Do you have your own transport? |  |  | Yes |  | No |

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| --- | --- | --- | --- | --- | --- | --- |
| 8. | Would you prefer to be closer to home or work? |  |  | Home |  | Work |

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| 9**.** | Please indicate the governor role that you feel that you would be most suited to: |

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| **Parent Governor** – parents or carers of children in Sheffield schools are allowed to apply for this position and are elected into the position by other parents. |  |  |
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| **Co-opted Governor** – these governors are appointed by the school governing Board to represent the interests of their local community or who can offer specific skills to the Governing Board. These are often governors who usually live or work in the school community but can be anyone who is committed to the success of the school. |  |  |
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| **Local Authority Governor** – these are governors who are nominated by the Local Authority based on the skill set and experience needed by the Governing Board. |  |  |
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Please answer the following questions as fully as you can, explaining how your experience will help you contribute to a Governing Board (continue on a separate sheet if necessary)

10. What is your interest in / experience of educational matters?

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11. Are you currently working? What work experience do you have?

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12. What do you do in your spare time? Do you have the time commitment needed to be a school governor?  
   
(Governors spend approximately 6-8 hours per month on the role. Allowing for participation in a committee of the governing Board, this will include 2-4 meetings per term and some preparatory reading. Governing Board meetings are held in term time only).

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| 13. Are you able to work as a member of a team with the schools’ interests uppermost? (please summarise any relevant teamwork experience, this could be voluntary work, service in the community or in employment) |

**Skills Analysis**

In order to carry out its statutory duties effectively, a Governing Board requires a range of skills and expertise. No single governor is expected to have all of these skills but they should appear across the team of governors.

In order to help match your application to governor opportunities, please indicate your level of confidence and expertise in the areas listed below:

**1 = none 2 = basic/limited 3 = average 4 = experienced**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PR/Marketing |  | Legal Knowledge |  | Use of Premises |  |
| Strategic Planning |  | Decision Making |  | Communications |  |
| Finance |  | ICT |  | Health & Safety |  |
| Problem Solving |  | Performance Management |  | Project Management |  |
| Human Resources |  | Risk Assessments |  | Handling complaints, grievances, appeals |  |
| Staff Recruitment |  | Self Evaluation |  | School Improvement |  |
| Leadership |  | Chairing |  | Coaching/mentoring or CPD |  |
| Team Working |  | Experience of Governance |  | Special Educational Needs |  |
| Data Analysis |  | Business Experience |  |  |  |

From this list, please pick your three main strengths and explain why you have chosen them:

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| 1. |  |
| 2. |  |
| 3. |  |

Governing Bodies should seek to be representative of the community and may wish particularly to recruit black and ethnic minority governors.

#### Could you please indicate which of these best describes your racial or cultural origins?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| WHITE | | | | | | | |
| British |  | Irish |  | Any other White background | | |  |
|  |  |  |  |  |  |  |  |
| ASIAN OR ASIAN BRITISH | | | | | | | |
| Indian |  | Pakistani |  | Bangladeshi | | |  |
|  |  |  |  |  |  |  |  |
| Any other Asian background | | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| BLACK OR BLACK BRITISH | | | | | | | |
| Caribbean |  | Somali |  | African (not Somali) | | |  |
|  |  |  |  |  |  |  |  |
| Any other Black background | | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| MIXED | | | | | | | |
| White and Black Caribbean | | |  | White and Black African | | |  |
|  |  |  |  |  |  |  |  |
| White and Asian | | |  | Any other Mixed Background | | |  |
|  |  |  |  |  |  |  |  |
| OTHER ETHNIC GROUP | | | | | | | |
| Yemeni |  | Chinese |  | Chilean |  |  |  |
|  |  |  |  |  |  |  |  |
| Gypsy Traveller | | |  | Any other ethnic group | | |  |

If no suitable vacancies arise in the near future your name will remain on a list of potential governors unless you ask to be taken off.

Please return to:

Governance Improvement Service Team  
Suite 6 Albion House

Savile Street

Sheffield

S4 7UD

Or email to governance@learnsheffield.co.uk