

PARKING GUIDELINES

Car Parking

SHEFFIELD CITY CENTRE

- location
- public parking
- private parking
 - for people with disabilities
 - operational parking
 - office development
 - other development
- replacement parking.

SHEFFIELD OUTSIDE THE CITY CENTRE

- location
- parking requirements
 - for people with disabilities
 - guidelines

These Guidelines are designed to strike a balance between the need to constrain car commuting and influence mode of travel (as emphasised by Government guidance) and not to deter investment. They are meant to be applied flexibly (for example, reducing parking requirements in locations well served by other means of transport).

The Guidelines will be kept under review during the Plan period and adjusted as necessary in the light of experience and any further Government guidance.

SHEFFIELD CITY CENTRE

Location

The City Centre is defined as that part of the City shown on Proposals Map 10.

Public Parking

For short-stay public car parking, see Policy T24 (page 280).

For long-stay public parking, see Policy T23 (page 279).

Private Parking

Parking for people with disabilities

Parking for people with disabilities should be provided where suitable parking is not already available, at the following rate:

- for staff, either 1-2 spaces or 1.5 spaces per 100 staff, whichever is the greater;
- for clients, either 1-2 spaces or 1.5% of the total spaces recommended for a similar development outside the City Centre (see pages 290-295).

Parking for people with disabilities should be situated on the ground floor in covered car parks, and should be adjacent to main exit points.

Parking spaces for people with disabilities should be 3.5m. wide.

All car parks should be easily accessible for people with disabilities.

Operational Parking

Developers may be permitted to provide operational parking in the City Centre.

Office Development

For private parking in office development, see Policy T22, page 277.

Other Development

The only other parking permitted in the City Centre is limited to a small number of specific development categories as detailed below.

DEVELOPMENT

GUIDELINE

Builders Merchants

A small number of customer-only parking spaces may be allowed in exceptional circumstances (e.g. distance from existing public car parking).

DIY Stores (DIY only, not general retailers)

1 space per 25 sq.m. gross floor area for public short-stay parking - if outside the High Amenity Zone (see Policy T9).

Garages, Garage Services

2-3 spaces per serving bay.

Garden Centres

As Builders Merchants.

Hospitals

1 space per 3 outpatients at the busiest time. 1 space per staff dwelling.

Hotel and Guest Houses

Maximum of 1 space per 3 bedrooms for a guests-only car park, or 1 space per 1-2 bedrooms if parking is public short-stay with exemptions for hotel guests.

Housing:

1-3 bedrooms

1 space per dwelling.

4 or more bedrooms

2 spaces per dwelling.

TRANSPORT

Elderly Persons	1 space per 5 dwellings. Reserved space for medical practitioners, social workers, etc.
Flats and Housing Association Development	1 space per dwelling.
Homes for people with disabilities, elderly people or children, and elderly persons' sheltered housing	1 space per 7-10 residents only for those homes where residents are likely to own their own vehicles. 1 space per staff dwelling. Off-street provision for dropping off and picking up residents.
Hostels for homeless persons	1 space per staff dwelling.
Hostels for students, nurses etc.	1 space per 5-10 residents. 1 space per staff dwelling.
Nurseries: Day Nurseries	Off-street provision for dropping off and picking up children.
Retail: Major Developments:	
- Food	1 space per 30 sq.m. gross floor area, subject to location and agreed traffic generation.
- Non-food	At 2,500 sq.m. gross floor area, 1 space per 60 sq.m. gross floor area, plus 1 space for each additional 30 sq.m. subject to location and agreed traffic generation. Also see Policy T24. See above for 'DIY Stores'.
Transport Facilities: Bus Stations, and Railway Stations	Short-stay public parking. Parking for taxis. Off-street provision for dropping off and picking up passengers.
Universities	University offices - as defined for offices within Policy T22, page 277. Other University uses - operational parking at a level justified by the University and agreed.
Warehouses: Retail	See Retail: Major developments.

Replacement Parking

Where a development site is already used as a short-stay public car park, replacement parking will be required (see Policy T24, page 280).

SHEFFIELD OUTSIDE THE CITY CENTRE

Location

This section deals with all developments in Sheffield District outside the City Centre.

Parking Requirements

Developers will be required to provide, or contribute to the provision of, sufficient off-street parking to meet the needs of their development, as detailed in the Guidelines.

Parking for People with Disabilities

- 1.5% of parking spaces provided in all developments, except those for residential purposes, should be reserved for people with disabilities.
- Parking for people with disabilities should be situated on the ground floor in covered car parks, and should be adjacent to the main exit points.
- Parking spaces for people with disabilities should be 3.5m. wide.
- All car parks should be easily accessible for people with disabilities.

Guidelines

<i>DEVELOPMENT</i>	<i>GUIDELINES</i>
Art Galleries and Museums	Between 1 and 2 spaces per 100 sq.m. gross floor area, depending on the local or regional significance of the development. 1-2 spaces per staff dwelling.
Banks, Building Societies, Estate Agents, Post Offices, etc.	Staff - 1 space for the manager. Visitors - 1 space per office or 1 space per 30 sq.m. gross floor area whichever is greater.
Builders Merchants	1 truck or van space per 100 sq.m. gross floor area.
Business Parks	1 space per 30 -35 sq.m. gross floor area of site depending on the amount of office space, and subject to location and agreed traffic generation.
Car Sales Showrooms	1 space per 50 -70 sq.m. display area.
Cemeteries	Each application to be determined separately.
Cinemas and Theatres	1 space per 4 seats. 1-2 spaces per staff dwelling. 1 space per 3 non-residential staff on duty at the busiest time.
Clubs, Concert Halls, Dance Halls, Working Men's Clubs, etc.	1 space per 6 sq.m. gross floor area. 1-2 spaces per staff dwelling. 1 space per 3 non-residential staff on duty at the busiest time.
Community Centres, Church Halls, etc.	1 space per 20 sq.m. gross floor area. Parking for an adjacent place of worship may be taken into account.
DIY Stores (DIY only, not general retailers)	1 space for 25 sq.m. gross floor area, subject to location and agreed traffic generation.
Fast Food Take-Aways without internal seating	1 space per 10 sq.m. gross (without internal seating) floor area. 1-2 spaces per staff dwelling. 1 space per 3 non-residential staff on duty at the busiest time.
Fire Stations	1 space per staff member on duty at the busiest time.

TRANSPORT

Garages:

- Service Garages 2-3 spaces per service bay. 1- 2 spaces per staff dwelling. See the appropriate standard if retailing is provided in addition.
- Petrol Filling Stations 1 space per 3 staff employed at the busiest time with a minimum of 1 space.

Garden Centres

1 space per 100-145 sq.m. gross floor area of site. 1-2 spaces per staff dwelling. 1 space per 3 non-residential staff on duty at the busiest time.

Hospitals

1 space per doctor or surgeon. 1-2 spaces per staff dwelling. 1 space per 4 non-residential staff on duty at the busiest time. 1 space per 3 patients/ outpatients. 1 space per 2 beds, for visitors.

Hotels and Guest Houses

1 space per bedroom. 1 space per residential staff. 1 space per 3 non-residential staff on duty at the busiest time. Parking for restaurant, bar and other facilities open to non-residents.

Housing:

- 1 bedroom 1 space per dwelling, excluding garages, plus 1 space per 4 dwellings, for visitors, to be provided communally, or 2 spaces per dwelling.*
- 2-3 bedrooms 2 spaces per dwelling.*
- 4-5 bedrooms 2-3 spaces per dwelling.*
- More than 5 bedrooms Applications to be assessed individually.*

* For Local Authority, and other low-cost (e.g. sheltered /Housing Association) housing, 50% only may be provided initially, but 100% should be identified, and drop crossings provided for access to all identified spaces.

- Elderly persons' dwellings 1 space per 3 dwellings when provided communally, or 1 space per dwelling.
- Flats: 1-2 bedrooms 1 space per flat, plus 1 space per 4 flats for visitors, to be provided communally.
- Flats: 3 or more bedrooms 2 spaces per flat plus 1 space per 4 flats for visitors, to be provided communally.
- Homes for people with disabilities, elderly people or children, and elderly persons' sheltered housing 1 space for 5-10 residents for residents and visitors. 1-2 spaces per staff dwelling. 1 space per 3 non-resident staff on duty at the busiest time. Off-street provision for dropping off and picking up residents.
- Hostels for homeless persons 2 spaces per staff dwelling. 1 space per non-residential staff on duty at the busiest time.
- Hostels for students, nurses, etc. 1 space per 4-8 residents. 2 spaces per staff dwelling. 1 space per 3 non-residential staff on duty at the busiest time.

Industry:

- General	1 space per 3 employees on duty at the busiest time or 1 space per 70-200 sq.m. gross floor area. To be determined by the Local Authority.
- High Technology, Science-based and Business Parks	1 space per 30-35 sq.m. gross floor area, subject to location and agreed traffic generation.
- Public Utilities	1 space per 40-50 sq.m. gross floor area.
Libraries	1 space per 50-100 sq.m. gross floor area depending on location and availability of public car parks. 1 space per 3 non-residential staff on duty at the busiest time.
Marinas	1 space per berth. Parking for bar, restaurant and other facilities open to the public.
Medical Facilities: Doctors and Dentists' Surgeries, Health Centres, Clinics, etc.	1 space per medical practitioner on duty at the busiest time plus 2-3 spaces per consulting room for patients, depending on whether an appointment system operates or not. 1-2 spaces per residential unit.
Nurseries: Day Nurseries	Off-street provision for dropping off and picking up children. 1 space for 1-3 staff on duty at the busiest time. 1-2 spaces per residential unit.
Offices	1 space per 35 sq.m. gross floor area, subject to location and agreed traffic generation, except in the City Centre Fringe Area and within 500 metres of Supertram stops, bus stations and railway stations, where 1 space per 100 sq.m. gross floor area. See Policy T22, page 277.
Places of Worship	1 space per 4-6 worshippers for regional places of worship. 1 space per 10-20 worshippers for others. 1-2 spaces per dwelling unit.
Police Stations	1 space per member of staff on duty at the busiest time.
Public Houses and Licensed Restaurants.	1 space per 2.3-4 sq.m. net public area. 1-2 spaces per dwelling. 1 space per 3 non-resident staff.
Restaurants:	
- Drive In	Each application to be determined separately.
- Unlicensed	1 space per 4 seats.
Retail Stores: Food	
- Up to 2,000 sq.m. gross floor area	1 space per 20 sq.m. gross floor area, subject to location and traffic generation.

TRANSPORT

- between 2,000 and 7,000 sq.m. gross floor area	1 space per 10 sq.m. gross floor area, subject to location and agreed traffic generation.
- above 7,000 sq.m. gross floor area	Each application to be determined separately.
Retail Stores: Non-Food	1 space per 35 sq.m. gross floor area for developments up to 1,000 sq.m.; 1 space for each additional 20 sq.m. gross floor area in developments up to 2,000 sq.m.; 1 space for each additional 10 sq.m. in developments above 2,000 sq.m. gross floor area, subject to location and agreed traffic generation.
Retail Warehouses	1 space per 25 sq.m. gross floor area, subject to location and agreed traffic generation. For wholesale etc., see Warehouses below. See also DIY Stores above.
Schools and Colleges: Colleges (Tertiary)	1 space per 1-4 staff, depending on location. 1 space per 20 students and 1-2 space per dwelling. All parking should be designed for evening use.
Schools	1 space per 1-6 staff. 1-2 spaces per dwelling. Provision for dropping-off children at primary schools. All parking should be designed for evening use.
Sports Facilities	1 space per 3 participants and 3 spaces per 10 spectators. Adequate coach parking where necessary.
Telephone Exchanges	1 space per member of staff on duty at the busiest time.
Transport Cafes	1 space per 1.5 seats. Up to 50% of spaces should be large enough to park lorries. 1-2 spaces per staff dwelling.
Transport Facilities:	
- Bus Stations	Short-stay parking. Long-stay parking for park and ride. Parking for taxis. Off-street provision for dropping off and picking up passengers.
- Railway Stations	As for bus stations.
- Supertram Termini	As for bus stations.
Universities	1 space per 10 students plus 1 space per 1-4 staff depending on location. 1-2 spaces per staff residential unit.
Warehouses:	
- Retail	See Retail Warehouses above.
- Storage and Distribution	1 space per 3 staff on duty at the busiest time.

- Wholesale (Trade only) 1 space per 3 staff on duty at the busiest time. 2 spaces per 150 sq.m. gross floor area. 50% of spaces to be suitable for lorries.
- Wholesale; Cash and Carry; Warehouse Membership Clubs 1 space per 20-30 sq.m. gross floor area, subject to location and agreed traffic generation.

Cycle Parking

Long-stay spaces are mainly for commuting cyclists. Security and protection from the elements are crucial. Provision should, therefore, be covered, preferably enclosed, and subject to regular surveillance by staff or passers-by. Wherever possible, it should be provided inside buildings.

Short-stay spaces are mainly for visitors. They should be located as close as possible to entrances (and no more than 30 m. away). They should also be subject to regular surveillance by passers-by and/or people inside the building. The stands provided should give support to both the wheels and the frame (further advice on types of stands is available).

Guidelines

DEVELOPMENT

GUIDELINES

Art Galleries, Museums and Libraries

1 short-stay space per 40 patrons (determined using the total capacity of the building) plus 1 long-stay space per 40 staff (minimum provision 1 short-stay and 1 long-stay space).

Banks, Building Societies, Estate Agents and Post Offices

Minimum of 1 short-stay space. 1 long-stay space per 40 staff (minimum provision of 1 long-stay space).

Car Parks

1 long-stay space per 25 commuter car parking spaces.

Car Sales Showrooms

Minimum of 1 short-stay space plus 1 long-stay space for staff, thereafter to be determined on individual circumstances.

Cinemas, Theatres and Bingo Halls

1 short-stay space per 80 seats (minimum provision of 1 short-stay space). 1 long-stay space per 20 members of staff.

Educational Establishments:

- Schools (secondary), Colleges (tertiary) and Universities

1 short-stay space per non-residential 10 students. 1 long-stay space per 40 staff (minimum provision of 1 long-stay space).

- Primary Schools

1 short-stay space per 30 pupils plus 1 long-stay space per 40 staff (minimum provision of 1 short-stay and 1 long-stay space).

Hospitals, Hospices

1 short-stay space per 50 beds, for visitors. 1 long-stay space per 40 non-residential staff on duty at busiest times.

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Hotels, Motels and Guest Houses	Consideration will be given to the provision of long-stay cycle parking for guests if the proposed development is close to a long-distance cycle route. 1 long-stay space per 20 staff.
Housing:	
- Houses	The property is to be accessible by cycle.
- Flats (new build and conversion)	1 long-stay space per 2 flats plus 1 short-stay space per 20 flats for visitors.
- Sheltered Housing, Homes for people with disabilities, etc.	1 short-stay space per 20 flats for visitors plus 1 long-stay space per unit of accommodation for residential staff.
- Hostels for homeless people	1 long-stay space per 20 staff (minimum provision of 1 long-stay space).
- Hostels for students, nurses, Halls of Residence etc.	1 long-stay space per 2 flats/bedsits/bedrooms. 1 short-stay space per 20 flats/bedsits/bedrooms for visitors.
Industry:	
- Light Industry	1 long-stay space per 1,000 sq.m. gross floor area (minimum provision of 1 long-stay space). Minimum provision of 1 short-stay space, thereafter to be determined on individual circumstances.
- High Technology, Science-based and Business Parks	1 short-stay space per 1,000 sq.m. (minimum provision of 1 short-stay space) plus 1 long-stay space per 350 sq.m.
Medical Facilities: Doctors' and Dentists' Surgeries, Clinics, Health Centres, etc.	1 short-stay space per 3 consulting rooms (minimum provision 1 short-stay space). 1 long-stay space per 40 staff (minimum provision of 1 long-stay space).
Nurseries: Day Nurseries	1 short-stay space per 40 children. 1 long-stay space per 20 staff. Minimum provision of 1 short-stay and 1 long-stay space.
Offices	1 short-stay space per 1,000 sq.m. of gross floor area plus 1 long-stay space per 350 sq.m. of gross floor area (minimum provision of 1 short-stay and 1 long-stay space).
Places of Worship	Minimum provision of 1 short-stay space, thereafter to be determined on individual circumstances.
Police Stations	Minimum provision of 1 short-stay space plus 1 long-stay space per 40 staff on duty at busiest time (minimum provision of 1 long-stay space).
Public Houses, Restaurants, Working Men's Clubs, Dance Halls etc.	1 short-stay space per 80 seats (minimum provision of 1 short-stay space). 1 long-stay space per 20 members of staff (minimum provision of 1 long-stay space).

Retail:

- Regional Centres
1 short-stay space per 100 car parking spaces and 1 long-stay space per 40 staff at busiest times.
- Retail Warehouses, Supermarkets, Superstores and Hypermarkets
1 short-stay space per 1,000 sq.m. plus 1 long-stay space per 40 staff (minimum provision of 1 short-stay and 1 long-stay space).
- Small Shops
Minimum provision of 1 short-stay space and 1 long-stay space.

Sports Facilities, Sports Centres, Swimming Baths etc.

1 short-stay space per 20 patrons/participants (determined using the total capacity of the building) plus 1 long-stay space per 20 staff members (minimum provision of 1 short-stay and 1 long-stay space).

Transport Facilities:

- Bus and Coach Stations
1 long-stay space per 2 bus stands (for passengers).
- Park-and-ride Car Parks
1 long-stay space per 10 car parking spaces.
- Supertram stops outside the City Centre
Minimum of 2 long-stay spaces per stop.
- Rail Stations
Minimum of 3 long-stay spaces per platform. Note: This provision is not in addition to the park-and-ride provision in proposals which include both a rail station and a park-and-ride car park. In such instances one guideline or the other should be adopted.

Warehouses:

Storage and Distribution, Wholesale and Cash and Carry Warehouses

1 short-stay space per 5,000 sq.m. of gross floor area plus 1 long-stay space per 40 staff with a minimum provision of 1 short-stay and 1 long-stay space.

